

The Online Learning agreement is available on student platform
<https://www.learning-agreement.eu/student/home/login.php>

1. You should register to the student platform



Create an Erasmus+ profile [?](#)

I have read and agree to the Terms and Conditions and Privacy Policy

REGISTER

2. Login to your profile and enter your personal information under **tab 1 Student**, then **Save** and go to **Next Step**

Student Information

Nationality *

Nationality: country to which the person belongs administratively and that issues the ID card and/or passport.

Date of birth * Sex *

Male Female

Student ID number Phone Number

At student's home/sending institution Numbers, spaces and '+' symbol are accepted

Study cycle * Academic Year *

Field of education *

The ISCED-F 2013 search tool available at http://ec.europa.eu/education/international-standard-classification-of-education-isced_en should be used to the ISCED 2013 detailed field of education and training that is closest to the subject of the degree to be awarded to the student by the Sending Institution.

SAVE **NEXT STEP** >

If you are not sure about the Field of education, ask your coordinator at home university

3. Fill the information about your home university under **tab 2 Sending Institution**, then **Save** and go to **Next Step**



Sending institution

Sending institution name *

Faculty/Department *

Contact person name *

Person who provides a link for administrative information and who, depending on the structure of the higher education institution, may be the departmental coordinator or works at the international relations office or equivalent body within the institution.

Contact person email *

Contact person phone

Numbers, spaces and '+' symbol are accepted

Ask your coordinator at home university about the name of the contact person, the email and phone. The contact person has to be authorized to sign Learning agreement

← PREVIOUS

SAVE

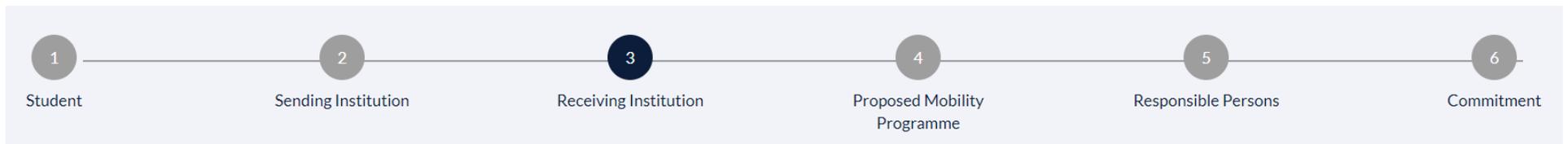
NEXT STEP →

4. Fill the information about receiving institution under **tab 3 Receiving Institution**.
Choose from the falling menu BULGARIA, then AGRAREN UNIVERSITET – PLOVDIV.

You should select one of the four faculties at AU-Plovdiv:

- Faculty of Agronomy,
- Faculty of Viticulture and Horticulture,
- Faculty of Plant Protection and Agriecology,
- Faculty of Economics.

Enter the name of the contact person, email and phone, as they are displayed on the screenshot below, then **Save** and go to **Next Step**



Receiving institution

Receiving institution name *

Faculty/Department *

Contact person name *

Person who provides a link for administrative information and who, depending on the structure of the higher education institution, may be the departmental coordinator or works at the international relations office or equivalent body within the institution.

Contact person email *

Contact person phone

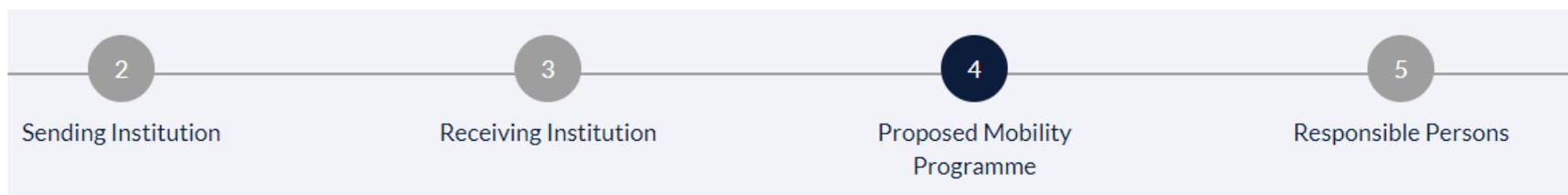
Numbers, spaces and '+' symbol are accepted

← PREVIOUS

SAVE

NEXT STEP →

5. Fill the information about study programme at Agricultural University (TABLE A) and Recognition at your Sending Institution (TABLE B) under **tab 4 Proposed Mobility Programme**.
 You can select subjects at AU-Plovdiv from Course Catalogue for Exchange students, available the following link <https://www.au-plovdiv.bg/en/erasmus/incoming-students/courses-for-exchange-students-in-english>. When you choose subjects, go back to Online Learning agreement platform and add the selected subjects using tab **+ADD SUBJECT** for every selected subject. Added subjects should be 30 credits. There is no need to write the link to the course catalogue.



▼ TABLE A: STUDY PROGRAMME AT THE RECEIVING INSTITUTION + ADD SUBJECT

COMPONENT CODE	COMPONENT TITLE	SEMESTER	ECTS
			Total: 0

Link to course catalogue

Web link to the course catalogue at the receiving institution describing the learning outcomes.

▼ TABLE B: RECOGNITION AT THE SENDING INSTITUTION + ADD SUBJECT

COMPONENT CODE	COMPONENT TITLE	SEMESTER	ECTS
			Total: 0

Link to course catalogue

Web link to the course catalogue at the sending institution describing the learning outcomes.

In (TABLE B) you should add subjects which will be recognized by your institution. You should ask your coordinator about course recognition.

You should specify the planned period (refer to Academic calendar <https://www.au-plovdiv.bg/docs/Erasmus/Academic-calendar-2024-2025.pdf>) and your English language competence.

After filling the information - **Save** and go to **Next Step**

▼ TABLE B: RECOGNITION AT THE SENDING INSTITUTION + ADD SUBJECT

COMPONENT CODE	COMPONENT TITLE	SEMESTER	ECTS
			Total: 0

Link to course catalogue
Web link to the course catalogue at the sending institution describing the learning outcomes.

Link to provisions
If the student does not complete successfully some educational components, the following provisions will apply.

Planned period of the mobility

Language competence of the student
The level of language competence in **No Language set** [the main language of instruction] that the student already has or agrees to acquire by the start of the study period is: **No Level set**

Language *

< PREVIOUS SAVE NEXT STEP >

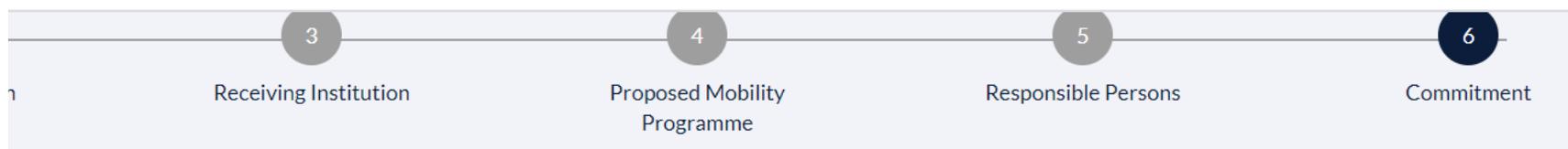
6. Fill the information under **tab 5 Responsible Persons**. Responsible person at your institution should be someone who is authorized to sign your Online Learning agreement

Fill the name, email and phone of Responsible person at Agricultural University as they are displayed on the screenshot below, then **Save** and go to **Next Step**

Responsible person for the Receiving institution is Prof. Dimo Atanasov, email: atanasov.phd@gmail.com, tel: +359 32 654 300

7. Sign your Learning agreement by pressing the tab **SIGN ONLINE**. The next step is press **SEND TO SENDING INST. COORDINATOR**
An email to the Responsible person at your institution will be sent.

This automatic email can't be resend neither by Receiving institution, nor by you. So, it is very important to check the email addresses you entered are correct! This automatic email could be sent in junk or spam folder of the recipients, so check your junk/spam folders and inform the contact person and responsible person at your institution to check their junk/spam folders as well.



Commitment of the three parties

By signing this document, the student, the sending institution and the receiving institution confirm that they approve the proposed Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and receiving institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the inter-institutional agreement for institutions located in partner countries).

The receiving institution confirms that the educational components listed in Table A are in line with its course catalogue.

The sending institution commits to recognise all the credits gained at the receiving institution for the successfully completed educational components and to count them towards the student's degree as described in Table B. Any exceptions to this rule are documented in an annex of this Learning Agreement and agreed by all parties.

The student and receiving institution will communicate to the sending institution any problems or changes regarding the proposed mobility programme, responsible persons and/or study period.

Before signing - ask your institution coordinator if they accept touchscreen scanned signatures!

SIGN ONLINE

STUDENT'S SIGNATURE

Date:

SEND TO SENDING INST. COORDINATOR